

OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, January 24, 1967

A. Meeting called to order at 7:35 p.m.

as presented be accepted and sent to Mayor and City Council. Carried.

B. Roll Call.

Present: Commissioners Carnes, Carr, McRae, King, Walker and Neller—6.

Absent: Commissioners Herr and Dudley —2.

C. Minutes of December 20, 1966 meeting approved.

D. Report of Committees.

1. Building and Properties Operating and Policy—No report.
2. Parking—The State Motor Pool will be moving from the parking lot about the end of February.
3. Personnel and Salaries—No report.
4. Veterans—No report.
5. Ways and Means—No report.

E. Unfinished Business:

F. Now Business:

1. Commisioner King, supported by Commisioner McRae, moved that the budget

2. Commissioner Walker, supported by Commissioner McRae, moved that the recommendation of leasing the concessions operations be sent to Ways and Means Committee for study. Carried.

3. The Office Building rental rates were referred to Building and Properties Committee for study and consultation with City Council Building and Properties Committee and report at next meeting.

G. Manager's Report:

1. Manager Baer presented pamphlets on City Bond Issue to Board Members.
2. Manager reported on the theft of coats and also on other thefts and damage to building.
3. Operating statement, budget balance sheet and building rental report for December presented.

H. Announcements:

1. Next Meeting to be February 21, 1967.

I. Meeting adjourned at 9:30 p.m.

DORTHA R. MEYERS,
Recording Secretary.

OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, March 14, 1967

A. Meeting called to order at 7:35 p.m.
by Chairman Neller.

B. Roll Call — Present: Commissioners
Neller, Carr, Carnes, McRae and Herr—5.

Absent: Commissioners Dudley, Walker
and King—3.

C. Minutes of January 24, 1967 meeting
approved.

D. Report of Committees:

1. Operating and Policy—Motion made by Commissioner Herr, supported by Commissioner McRae, for committee to study rental rates and submit recommendations by July 1st so notices may be sent to lessees as soon as possible. Changes to be made effective July 1, 1968. Carried.
2. Parking—No report.
3. Personnel—No report.
4. Veterans—No report.
5. Ways and Means—No report.

E. Unfinished Business:

1. Commissioner Carr reported that budget hearing was held in Mayor's Office. Budget was accepted with exception of item for chairs under Capitol Improvements.

F. New Business:

1. Motion made by Commissioner Carr, supported by Commissioner Carnes, that upon expiration or cancellation of lease with Electrical Board, space be leased to Civil Service Commission. Carried.
2. Manager Baer to notify Tarpoff that he must adhere to contract.
3. Possible purchase of Civic Center by the State was discussed. Motion made by Commissioner Herr, supported by Commissioner Carr, for Chairman Neller to contact Mayor and Council for meeting to discuss course of action.

G. Manager's Report:

1. Manager Baer reported on increase in concession business due to efforts of new Concession Manager.
2. Operating statements, budget balance sheets and building rental reports for January and February presented.

H. Announcements:

1. Next meeting to be April 18, 1967.

I. Meeting adjourned at 9:00 p.m.

DORTHA R. MEYERS,
Recording Secretary.

Letter from Roger Dropping re: Appeal No. 1559

Chairman Keep read the letter from Mr. Dropping to the Board. It was suggested that perhaps Mr. Dropping could file a new appeal. Motion by Jones, supported by Gaus, that the letter as read be placed on file.

Motion carried by unanimous vote.

Motion by Jones, supported by McComb, that the letter as read be placed on file.

Motion carried by unanimous vote.

Letter from Franklyn Kircher re: Appeal No. 1541

This letter was read by the Clerk to the Board members.

Chairman Keep stated that the letter had no bearing on the appeal.

Motion by Gaus, supported by Jones, that the minutes of February 9, 1967 be approved as printed.

Motion carried by unanimous vote.

Meeting adjourned at 8:00 P.M.

RAYMOND C. GUERNSEY,
Secretary.

OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, April 19, 1967

A. Meeting called to order at 7:40 p.m. by Chairman Neller.

B. Roll Call—Present: Commissioners Neller, Dudley, King, Herr and Carnes—5.

Absent: Commissioners McRae, Carr and Walker—3.

C. Minutes of March 14, 1967 meeting approved.

D. Report of Committees:

1. Building and Properties Operating and Policy—No report.

2. Parking—No report.

3. Personnel and Salaries—No report.

4. Veterans—No report.

5. Ways and Means—No report.

E. Unfinished Business:

1. Budget hearing with City Council was held Monday, April 17 after Council Meeting. Council accepted budget as presented with exception of Capitol

Improvement item for Main Auditorium chairs.

2. Chairman Neller is to receive report from State on possible use of Civic Center. Mayor Murningham will advise when meeting with State will be held so that we may be represented at meeting.

F. New Business:

G. Managers' Report:

1. Manager Baer reported on condition of ceiling in Exhibit Hall in which a considerable area of acoustical plaster has fallen and must be repaired.

2. Operating statement, budget balance sheet and building rental report for March presented.

H. Announcements:

1. Next meeting to be May 16, 1967.

I. Meeting adjourned at 8:15 p.m.

DORTHA R. MEYERS,
Recording Secretary.

OFFICIAL PROCEEDINGS OF THE THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, May 16, 1967

A. Meeting called to order at 7:45 p.m.
by Chairman Neller.

B. Roll Call — Present: Commissioners Dudley, Herr, Neller, Carr and Carnes—5.

Absent: Commissioners King, McRae, Walker—3.

C. Minutes of April 19, 1967 meeting approved.

D. Report of Committees:

1. Building and Properties Operating and Policy—Air conditioning and office rates have been held in abeyance awaiting meeting with Mayor and State. Mr. Baer to notify office lessees that there will be a rate adjustment on July 1, 1968.
2. Parking—Manager Baer notified Board that new cement barriers were to be placed at curbing between Building and Parking Lot to prevent numerous cars from driving over sidewalk and into lot without paying fee.
3. Personnel and Salaries—No report.
4. Veterans—No report.
5. Ways and means—No report.

E. Unfinished Business:

None.

F. New Business:

1. Manager Baer notified Board of resignation of Burton Carpenter, Stage Manager, for health and personal reasons.

He will be replaced after the start of the fiscal year, July 1st.

2. Red Stocking Committee is to be notified that they will have to alternate dates with the Dog Show and will be given the first Saturday in December whenever possible.
3. The American Legion Convention will be held in Lansing during July, 1968.
4. Manager Baer read a communication from Cleary Auditorium, Windsor, Ontario on commercial and non-commercial definition which was referred to Committee for study. Manager Baer was instructed to make a study of lessee use of Marguée and present a suggested rental charge to help cover cost of labor and repairs.

G. Manager's Report:

1. Manager Baer reported on the breaking of several plate glass windows in the Lounge and Terrace Room by vandals. Approximate cost of replacement will be \$1,298.00.
2. Manager Baer reported on a new booking for a cooking school sponsored by several local businesses.
3. Operating statement, budget balance sheet and building rental report for April presented.

H. Announcements:

1. Next meeting to be June 20, 1967.

I. Meeting adjourned at 8:50 p.m.

DOROTHY R. MEYERS,
Recording Secretary.

and Engineers Inc. 709 Federal Avenue,
Saginaw, Michigan,

**BE IT RESOLVED BY THE LANSING
HOUSING COMMISSION, AS FOLLOWS:**

The Architectural Contract in substantially the form of HAA 1915 hereto attached is hereby approved and accepted both as to form and substance and the President or Vice-President of the Lansing Housing Commission is hereby authorized and directed to execute said Contract, and the City Clerk is hereby requested to impress and attest the official seal of the Local Authority on each such counterpart.

A motion was made by Commissioner Clapp, supported by Commissioner Owen that the foregoing resolution be approved and upon roll call the Ayes and Nays were as follows:

Ayes: Commissioners Blackall, Clapp, Oliver, Owen, Patterson—1.

Nays: None.

The President thereupon declared the motion carried and the Resolution adopted.

It was announced that the next meeting would be the Annual Meeting at which time Election of Officers would be held. Commissioner Clapp expressed his interest in the continuation of the same officers.

A report of a meeting with members of the Controllers Office in regards to accounting work for Highway and Capitol Complex accounts was given and discussed.

Meeting was adjourned.

Respectfully submitted,

MARCEL B. ELLIOTT,
Secretary.

OFFICIAL PROCEEDINGS OF THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, July 8, 1967

A. Meeting called to order at 3:00 p.m.
by Chairman Neller.

B. Roll Call—Present: Commissioners King, Neller, Carnes, Herr and Swan—5.

Absent: Commissioners Walker, Dudley and Carr—3.

C. Minutes of June 20, 1967 meeting approved.

D. Report of Committees:

1. Building and Properties Operating and Policy—No report.
2. Parking—No report.
3. Personnel and Salaries—Commissioner King gave report of her meeting with Personnel Committee of City Council concerning wages of Manager.
4. Veterans—No report.
5. Ways and Means—No report.

E. Unfinished Business:

1. The Concession Agreement was discussed and one minor change was made. A motion by Commissioner King, supported by Commissioner Carnes, that the form be sent to purchasing for advertisement of bid, was CARRIED.
2. The repair of the Exhibit Hall ceiling was referred to the Building and Properties Committee. A motion by Commissioner King, supported by Commissioner Swan, that the Committee make the decision on type of repair and proceed with the necessary action was CARRIED.

F. New Business:

1. Manager Baer read letter from Lansing Council for Teenage Activities. Commissioner Herr, supported by Commissioner Swan, moved that Manager

Baer submit a letter to the Mayor and Council requesting that the balance due the Civic Center from the Lansing Council for Teenage Activities be written off as civic support of the project.

2. Civic Center Board Officers for the coming year were elected as follows:

Chairman—Melvin A. Herr
 Vice-Chairman—Evelyn M. King
 Secretary—Glenn D. Carnes
 Recording Secretary—Dortha Meyers

3. The following resolution was approved: "Be it resolved that Alvin E. Neller be extended grateful appreciation and thanks for having served as Chairman of the Civic Center Board for the past two years."

and attendance at Civic Center during the 1966-67 Fiscal Year.

2. Manager Baer gave report on the Jehovah Witness Convention which brought 15,000 members to the Civic Center.

3. Oldsmobile is to have an extensive new model show at the Civic Center this fall and will occupy the building for twenty-seven days during August and September.

H. Announcements:

1. Next meeting August 15, 1967

I. Meeting adjourned at 4:40 p.m.

G. Manager's Report:

1. Manager Baer gave report on revenue

DORTHA MEYERS,
 Recording Secretary.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES POLICEMEN'S AND FIREMEN'S RETIREMENT SYSTEM

Proceedings, July 18, 1967

July 18, 1967
 Lansing, Michigan
 Retirement Board Room
 8th Floor—City Hall
 8:00 P.M.

The Board of Trustees met in regular session and was called to order by Chairman Donald DeCair.

Present: Trustees Anas, DeCair, Graves, Jackson and Novello—5.

Absent: Trustees Butler, Murningham and Rainwater—3.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular meeting of June 18, 1967 were received and placed on file.

The Secretary reported 3 new members, 0 reinstatements, 6 refunds and 0 retired since the last regular meeting bringing the total present annuity savings account to 456.

The Secretary reported refunds made during the month of June, 1967 amounting to \$8,907.80 and retirement allowances amounting to \$20,183.74.

The report from the City Attorney in regards to the voting power of the Board

OFFICIAL PROCEEDINGS OF THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, August 15, 1967

A. Meeting called to order at 7:30 p.m.
by Chairman Herr.

B. Roll Call:

Present: Commissioners King, Neller,
Carr, Carnes, Herr and Swan—6.

Absent: Commissioners Walker and
Dudley—2.

C. Minutes of July 8, 1967 meeting ap-
proved.

D. Report of Committees:

1. Building and Properties Operating and Policy—No report.
2. Parking—Manager Baer directed to investigate possibility of retaining wall for lot.
3. Personnel and Salaries — No report.
4. Veterans — Commissioner Carnes to meet with Catholic War Vets to discuss dance.
5. Ways and Means — No report.

E. Unfinished Business:

1. Manager Baer reported on the status of Concessions bid.
2. Repair of Exhibit Hall ceiling to be put out for bid.
3. Manager Baer reported that Mayor Murningham concurred with action of Board to write off balance due from Lansing Council for Teenage Activity.

F. New Business:

G. Manager's Report:

1. Operating statement, budget balance sheet and building rental report for 1966-67 Fiscal Year ending June 30, 1967 were presented.

H. Announcements:

1. Board members expressed thanks to Mrs. King for her hospitality at the July 8 meeting.
2. Next meeting to be September 19, 1967.

I. Meeting adjourned at 8:40 p.m.

DORTHA R. MEYERS,
Recording Secretary

OFFICIAL PROCEEDINGS OF THE CIVIC CENTER BOARD OF THE CITY OF LANSING

Proceedings, December 19, 1967

A. Meeting called to order at 7:45 p.m.
by Chairman Herr.

B. Roll Call:

Present: Commissioners Herr, Kink,
Carr, Neller and Carnes—5.

Absent: Commissioners Dudley, Swan
and Walker—3.

C. Minutes of September 19, 1967 meeting
approved.

D. Report of Committees:

1. Building and Properties Operating and Policy—No report.
2. Parking—Manager Baer reported that parking rails and one way signs have been installed and lines painted to complete work on lot.
3. Personnel and Salaries—No report.
4. Veterans—No report.
5. Ways and Means—No report.

E. Unfinished Business:

F. New Business:

- 1 Manager Baer gave report on preparation of new budget and also status of New Equipment and Major Maintenance items in present budget. Discussion followed by Members of items to be requested. Manager Baer was instructed by all Members present to investigate possibility of refurbishing some of the lounge furniture from the present budget.

G. Manager's Report:

1. Manager Baer read letter to Mayor answering his request for resume of Civic Center activities during 1967. Also read letters from Inspector O'Toole and sponsor of the "Indianapolis 500."
2. Operating statements, budget balance sheets and building rental reports for September, October and November were presented.

H. Announcements:

1. Next meeting to be January 16, 1968.

I. Meeting adjourned at 9:30 p.m.

DORTHA R. MEYERS,
Recording Secretary.